

**RJML
IS A**

Gateway to Knowledge

Second home for students

Safe heaven for reading



RAVI J MATTHAI LIBRARY



Services Offered by RJML :

- Lending Services
- Reference & Information Service
- New Addition of Books
- Recent Issues of Journals
- Special Issues of Journals
- Call for Paper 'Alerts'
- Conference Alert
- Journal – Table of Contents
- Bibliographies on MDP themes
- Photocopy service
- Personalized Info. Assistance
- Inter Library Loan & DDS

Ask A Librarian

If you have any questions with regard to RJML and its services, please feel free to contact us in person, over the telephone or over the email. Library staff will be very happy to assist you in making the best use of the resources to support your academic and research work.

Important Rules

- ⊕ Please bring Institute's ID-card while using the RJML.
- ⊕ Keep your personal belongings at the Property Counter.
- ⊕ Please maintain an atmosphere of dignity, peace and silence.
- ⊕ Please handle the RJML materials with utmost care.
- ⊕ The audible use of mobile phones is not permitted in RJML.
- ⊕ Smoking, food and drinks are not allowed in the RJML.
- ⊕ No material from the Library should be taken out without proper issuing. Any type of violation may lead to a disciplinary action.

Contact

The Librarian, Ravi J Matthai Library, Institute of Rural Management Anand, Anand 388 001.

Tel : 02692 - 221 671 221672 221673 221674

Email: rjml@irma.ac.in, saurabh@irma.ac.in, nishat@irma.ac.in

Welcome to the Ravi J. Matthai Library @ IRMA !

The Ravi J. Matthai Library at IRMA is the country's most comprehensive and resourceful library in the area of rural management. It serves as a hub and supports the teaching and research programmes of the institute. It has built up a need-based collection to meet the information needs of the faculty and participants of various programmes of the institute. Library is subscribing to 143 print journals and more than 15,800+ eJournals as well as major databases to support teaching and research activities of IRMA. RJML is housed in an independent, spacious building that can accommodate more than 150 users at a time.



"Building of an educational institution is an act of faith, faith in your beliefs, in your vision, in those with whom you work and in their accomplishments"
- Ravi J Matthai

Collection

The RJML has built up a need-based collection to meet the information needs of the faculty and participants of various programmes of the institute. RJML collection consists of,

- ⊕ Books
- ⊕ Reference Books
- ⊕ Print & Electronic Journals
- ⊕ CDs/ DVDs/ Videos
- ⊕ Theses / Student Reports
- ⊕ IRMA Publications
- ⊕ Government Publications
- ⊕ MAP/ Chart/ MicroFish

Online Resources

Core collection of online journals and databases is available (24/7) on intranet. Access it through : <https://www.irma.ac.in/article.php?menuid=374>

- CMIE
 - Prowess
 - Economic Outlook
 - States of India
 - Commodities
- DELNET
- EPWRF
- INDIASTAT.COM
- ABI/ INFORM
- EBSCO
- ELSEVIER
- JSTOR
- SAGE

Organization of the Print & other Collection

- Dewey Decimal Classification System is followed to codify Subjects and arrange books on the shelves.
- Current and Bound volumes of Journals are arranged in the alphabetical order.
- Theses/Dissertations, CDs, DVDs are arranged by Accession numbers.

Facilities Offered by RJML:

- Wi-Fi 24/7
- Research Cubicles
- AC Reading Halls

* OPAC stands for Online Public Access Catalogue (LIBSYS)

- Scanning
- Computers for Surfing & Searching OPAC

Floor Arrangement

RJML is spread across two floors :

First Floor

Circulation Desk, Stack Area (Lending Books), OPAC, Bulletin Board, Reference Collection, Newspapers

Second Floor

Print-Periodicals, Bound Volumes, Gratis Journals, Reading Hall, Research Cubicles, Government Publication

Log on to : <https://www.irma.ac.in/article.php?menuid=55>

Borrowing Privileges	Books	Bound Vol./ Loose Issues	CDs / DVDs
Faculty*	30	30	30
	180 days	180 days	180 days
FPRM	15	2	2
	45 days	5 days	overnight
PRM	6	1	2
	15 days	Overnight	Overnight
STAFF	10	2	2
	30 days	2 days	overnight
Research/ Academic Staff	15	2	2
	45 days	2 days	overnight

Late Fee

(applies to all IRMA users)

All Materials

- Rs. 2.00 per day for Books
- Rs. 5.00 per hour for Print Journals

RJML Opening Hours

Monday - Friday	10:00 hrs to 24:00 hrs
Saturday	10:00 hrs to 22:00 hrs
Sunday	11:30 hrs to 24:00 hrs

Self Study Zone (Reading Hall): till 02:00 am (All Days)

Issue/Return/Renew:

Monday- Friday: 10:00 hrs to 20:00 hrs
Sunday: 11:30 hrs to 20:00 hrs

RJML Membership

- All registered students, faculty members and staff of the Institute are entitled to use the Ravi J. Matthai Library facilities & services offered for the purpose of their academic, research and administrative work.
- RJML Membership is open to Alumni, Academic Institutions/Govt. Depts, Corporate Houses/Industries against a fee.

Access to RJML Collection

The KOHA Catalogue is available 24x7 on intranet.

<http://rjml.irma.ac.in:7001/cgi-bin/koha/opac-search.pl>

Search Web OPAC for the entire holdings of Books and Reports (MTS, DIS & FW (OTS) through KOHA on the Intranet.